



# Welcome to the 2018 Bucyrus Bratwurst Festival!

## August 16, 17, 18

### On the streets of downtown Bucyrus, Ohio

Larry West  
Festival Director

Kevin Myers  
Asst. Festival Director  
Concessions Chairman

#### Requirements for vendors/concessions are as follows:

1. Company or product info/display (NO FOOD OR PRODUCT SALES) (min. 10') – space will be sold at \$25 per foot of frontage. ***If final payment is postmarked after August 1, we will apply a \$5 per foot late fee, bringing entire space to \$30 per foot.***
2. Food, Drink, Merchandise sales (min. 10') – space will be sold at \$30 per foot of frontage. ***If final payment is postmarked after August 1, we will apply a \$5 per foot late fee, bringing entire space to \$35 per foot.***
3. Frontage MUST include tongues, awnings, work area, etc. Vendor space is not to exceed 14 feet in depth from the curb. THIS INCLUDES AWNINGS and WORK AREAS. If additional frontage is required at the time of setup, the unit may be required to move to an alternate location to accommodate the request. Additional payment will be required prior to the move. We intentionally leave, on average, 4 to 6 feet between each unit. We ask that you leave these areas open.
4. Food preparation and storage items (including coolers, freezers, condiment tables, etc.) will not be permitted on the sidewalk. THIS WILL BE STRICTLY ENFORCED.
5. All food cooking and prep areas must now be lined with tar paper, unless cooking and prep is done inside of a self-contained unit.
6. Electrical hook-up fee of \$45 and water hook-up fee of \$15 will be charged in addition to the per-foot space charges. Each stand must have a fuse box that is appropriately rated to their unit with a minimum of 100 feet of electric cable in good condition, free from breaks, frays, or other damage for connection to the gutter cable. Electric must be prepared to be hardwired, plugged, or use cam-locks, depending on location. 24 hour electrical service (110 and 220 VAC) will be available from the gutter cable.
7. A non-refundable deposit of \$100 for each space is required and must be submitted with the application. For vendors wishing to retain the previous year's space, application and deposit must be received by June 1, 2018. Balance for all spaces is due on or before August 1, 2018. Failure to meet deposit deadline will result in the forfeiture of the previously established location. If final payment is not received by August 1, 2018, you will be removed from the lineup pending payment (subject to late fee) and re-inserted as availability permits. Vendors may still sign up after the deadlines, but late fees do apply. Applications will still be accepted after the deadlines. If your application is declined for any reason, the \$100 deposit WILL BE RETURNED.
8. If vendor backs out of agreement prior to August 1, spot fee less \$100 deposit will be returned. If vendor backs out of agreement after August 1, no fees will be returned, however \$100 deposit will be transferred to the following year only.
9. A description of menu items must be provided with the application, with a detailed menu to be submitted on or before August 1, 2017. Any deviation from the menu provided must be cleared with the Concessions Chairman. ALL Bratwurst sold at the festival must be manufactured within Crawford County, Ohio. A sign with the name/logo of the manufacturer (minimum 8.5" x 11") must be prominently displayed. Minimum price for a Bratwurst Sandwich is \$4.00. Prices for all menu items must be clearly displayed. **NO HANDWRITTEN SIGNS** are permitted. You must use printed or other type signage.
10. Festival hours are 11:00 am to 11:00pm. All concession vendors must be open during these hours. Failure to abide by this rule will result in exclusion from future year's festivals.
11. For safety reasons, all outside grilling areas must be fenced – and include absorption mats under all grilling areas, **as well as lined with tar paper.**
12. NO VENDORS may move into the festival area until the water and electrical cables are laid on Wednesday, August 15, 2018. Wednesday afternoon between 3:00pm and 5:00pm is typical, but not guaranteed. All concessions and vendors must be set up and in place by 10:00am on Thursday August 16, 2018. Someone from each unit must remain with the unit until electric is hooked up.
13. All food and drink vendors are subject to Crawford County, Ohio Board of Health standards. Each unit must have a minimum 50' FDA APPROVED drinking water hose and a "Y" type connector in order to obtain a water connection. Gray water holding tank or hose to connect to a gray water portal is also required. ABSOLUTELY no waste water is to be discarded in the gutter.
14. A minimum of one fire extinguisher is required for each unit (10lb. type BC). For cooking operations a 40lb. type BC is required. All extinguishers must be within current hydro testing date and be UL approved. Inspections will be conducted by the Bucyrus Fire Department to ensure this rule is followed.
15. Each vendor must obtain a minimum \$1,000,000 per occurrence liability policy and furnish a Certificate of Insurance, naming Bratwurst Festival, Inc. as certificate holder. Coverage must be in effect from August 15, 2018 through August 20, 2018. Each vendor must provide their State of Ohio Department of Taxation Vendor's License Number in accordance with ORC section 5739.17. Your Insurance Agent should email the Certificate of Insurance to us at [vendors.bratwurstfestival@gmail.com](mailto:vendors.bratwurstfestival@gmail.com) with the Certificate Holder Line reading: BRATWURST FESTIVAL, INC. 330 S. Sandusky Ave. Bucyrus, Ohio 44820
16. Absolutely no beverages will be served in glass bottles or containers. The sale of weapons of any kind (knives, stars, and projectiles), any type of fireworks, or any other illegal items is strictly prohibited. Vendors agree to be in compliance with all laws and ordinances of the City of Bucyrus at all times. This includes absolutely no animals of any kind in the festival area, other than licensed and properly identified service animals.
17. All used oil must be placed in original, leak-proof containers and placed beside the unit for recycling pickup. Plastic is to be bagged and placed beside the unit for recycling pickup. Cardboard is to be broken down and placed beside the unit for recycling pickup.
18. Lemonade sales are restricted to Lemonade-Only vendors. (Lemonade sales are not permitted from food or other stands)

Thank you for your interest in the 2018 Bucyrus Bratwurst Festival!  
 Please fill out, sign, and return a copy to the address or email address listed below.

**Important Dates to Remember**

June 1, 2018 – deadline for \$100 initial non-refundable deposit (to retain previous space)

August 1, 2018 – deadline for payment in full and submission of required documentation

Failure to meet either of these required deadlines will result in forfeiture of any established location on the festival grounds. You will be placed in non-compliance status and added to the festival set-up when final payment is made. These rules will be strictly enforced. Payment is required as stated above or spot will be forfeited. We simply do not have the volunteers available to track you down during the festival, therefore payment must be sent ahead of time in accordance with these rules. We thank you in advance for your cooperation.

Please print legibly

**PLEASE USE ONE FORM FOR EACH UNIT/SPACE-**  
**DO NOT PUT MULTIPLE UNITS ON ONE FORM!**

Name: \_\_\_\_\_

Name of Business: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

State of Ohio Dept. of Taxation ID Number: \_\_\_\_\_

State of Ohio Vendor Food License Number: \_\_\_\_\_

Primary Phone (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ circle type: (cell, home, business)

Alternate Phone (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ circle type: (cell, home, business)

**Please return to:**

**Bratwurst Festival, Inc.**  
**Attn: Concessions**  
**330 S. Sandusky Ave.**  
**Bucyrus, Ohio 44820**

**Kevin Myers, Chairman**  
[vendors.bratwurstfestival@gmail.com](mailto:vendors.bratwurstfestival@gmail.com)

419-562-2728 (festival office answering machine, not checked every day. For this reason, we ask that you utilize email)

Prominent Product Description on the outside of your unit: \_\_\_\_\_

Total Frontage: \_\_\_\_\_ feet (x \$25 non-sales vendor)

(x\$30 vendor with sales) \$ \_\_\_\_\_

Water: No \_\_\_\_\_ Yes \_\_\_\_\_ (\$15.00) \$ \_\_\_\_\_

Electric: 110 \_\_\_\_\_ 220 \_\_\_\_\_ No: \_\_\_\_\_ (\$45.00) \$ \_\_\_\_\_

Subtotal \$ \_\_\_\_\_

Deposit Due by June 1, 2017 -\$100.00

Final Payment Due by August 1, 2017 \$ \_\_\_\_\_

**PAYMENT MADE AFTER AUGUST 1 IS**  
**\$30/FT FOR INFO/DISPLAY AND \$35/FT. FOR FOOD OR PRODUCT SALES.**

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

*Please provide a menu description. Attach an additional sheet with detailed menu with pricing.*

**For office use only**

Initial Deposit \$ \_\_\_\_\_ Check # \_\_\_\_\_ Date \_\_\_\_\_

Final Payment \$ \_\_\_\_\_ Check # \_\_\_\_\_ Date \_\_\_\_\_

Space # 2018: \_\_\_\_\_ Space # 2017: \_\_\_\_\_

Detailed Menu received: \_\_\_\_\_ Certificate of Insurance: \_\_\_\_\_

Vendor Tax Number: \_\_\_\_\_ Vendor Food License Number: \_\_\_\_\_

Invoice Number : \_\_\_\_\_